



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

*Wednesday, February 15, 2012 at 5:30 p.m.*

Central Office Board Room

North Battleford, SK

### PRESENT

Trustees: *Arsenault, Challis, Foreman, Gartner, Kowalchuk, Link, Snell and Wouters*. Also in attendance were: Director of Education, *Randy Fox*; Chief Financial Officer, *Lonny Darroch*; *Brian Quinn*, Superintendent of School Operations/Curriculum & Instruction.

Absent: Trustee *Pethick and Miller*

### CALL TO ORDER

Chairman *Arsenault* called the meeting to order at 5:30 p.m.

### AGENDA

Trustee *Wouters* moved the agenda be approved with additions.

*Carried*

### MINUTES

Trustee *Foreman* moved the Board approve the minutes of the Regular Board Meeting of January 25, 2012 as circulated.

*Carried*

### DELEGATIONS

- i. *Brian Quinn*, Superintendent of School Operations/Curriculum & Instruction  
*Cathy Herrick*, Superintendent of Curriculum & Instruction  
*Jim Shevchuk*, Superintendent of Curriculum & Instruction
- Presented the Supervision Report outlining the teacher supervision process.

### BOARD ITEMS

- i. Continuous Agenda – no changes were noted
- ii. January 2012 School Enrolments - reviewed
- iii. Confidential Human Resources Staffing Report as of February 15, 2012 - reviewed
- iv. MLA Meetings Update – discussed recent meetings
- v. Audit Committee, Public Accounts, Financial Statement – discussed having a plan in place to deal with items on internal control plan, timelines and monitoring report as presented by Ray Kopera.
- vi. Public Section Executive Meeting Minutes – February 2, 2012

**DIRECTOR OF EDUCATION REPORT**

Director of Education, *Randy Fox*, presented the non-confidential items of the Director's Report as filed.

**CHIEF FINANCIAL OFFICER REPORT**

Chief Financial Officer, *Lonny Darroch*, presented the Chief Financial Officer's report as filed.

**ACCOUNTS**

Trustee *Wouters* moved the Board approve payment of accounts as follows:

1.	Jan. 20/12	#002067-002072 (US Acct)	\$ 3,989.20
2.	Jan. 20/12	#DD039136-DD039222 (Direct Deposit)	158,027.71
3.	Jan. 20/12	#050547-050751	1,051,147.49
4.	Jan. 26/12	#050752	7,573.56
5.	Jan. 30/12	#002073-002074 (US Acct)	1,130.06
6.	Jan. 30/12	#DD039223-DD039338 (Direct Deposit)	20,807.15
7.	Jan. 30/12	#050753-050877	227,133.38
8.	Feb. 1/12	#050878-050880	366,977.64
9.	Feb. 3/12	#050881-050882	1,191,001.81
10.	Feb. 6/12	#050883	4,720.27
		<b>TOTAL</b>	<b>\$ 3,032,508.27</b>

**CORRESPONDENCE /OTHER**

- i. None

**IN-CAMERA**

Trustee *Foreman* moved the Board move to in-camera session to discuss confidential items.

Trustee *Gartner* moved the Board rise and report from in-camera session.

**RESOLUTIONS**

039-12/02/15 Trustee *Gartner* moved the Board approve the Confidential Human Resources Staffing Report as of February 15, 2012 as presented and receive the Supervision Report as presented by Brian Quinn, Superintendent of School Operations/Curriculum & Instruction; Cathy Herrick and Jim Shevchuk, Superintendents of Curriculum & Instruction.

*Carried*

040-12/02/15 Trustee *Kowalchuk* moved the Board approve the August 31, 2011 Public Accounts as presented by Ray Kopera.

*Carried*

041-12/02/15 Trustee *Snell* moved the Board approve the August 31, 2011 Audited Financial Statements and Auditor's Report as presented by Ray Kopera.

*Carried*

042-12/02/16 Trustee *Challis* moved the Board approve the following B1's for submission to the Ministry of Education:  
- Hartley Clark Elementary School – Child Care Development Centre Project  
- McKitrick Community School – Child Care Development Centre Project  
*Carried*

043-12/02/15 Trustee *Link* moved the Board receive the Interim Financial Statement to January 31, 2012 as presented.  
*Carried*

044-12/02/15 Trustee *Arsenault* moved the Board approve the Request For Proposal for a four year lease of photocopiers to be located in Bready, Connaught, McKitrick, Lawrence, Hafford and Maymont Schools to Toshiba Business Solutions.  
*Carried*

**ADJOURNMENT**

Trustee *Kowalchuk* moved the meeting be adjourned at 9:15 p.m.

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**CHAIRMAN OF THE BOARD**

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**CHIEF FINANCIAL OFFICER**