



MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

Wednesday, June 8, 2011 at 5:30 p.m.

Central Office Board Room

509 Pioneer Avenue North Battleford, SK

PRESENT

Trustees: *Arsenault, Challis, Foreman, Kowalchuk, Link, Miller, Snell and Wouters*. Also in attendance were: Director of Education, *Randy Fox*; Superintendent of Business, *Lonny Darroch*.

Absent: Trustees *Pethick, Gartner*

CALL TO ORDER

Chairman *Arsenault* called the meeting to order at 5:40 p.m.

AGENDA

Trustee *Challis* moved the agenda be approved with additions.

Carried

MINUTES

Trustee *Snell* moved the Board approve the minutes of the Regular Board Meeting of May 25, 2011 as circulated.

Carried

BOARD ITEMS

- i. Continuous Agenda – reviewed.
- ii. Confidential Human Resources Report – reviewed.
- iii. Provincial Auditor Finalized Draft Chapter re: various school audits – reviewed.
- iv. Section 3: Division Administration Procedures for Approval – reviewed.
 - 3.1 Administrative Structure
 - 3.2 Director of Education
 - 3.3 Assistant Director, Superintendents, Chief Financial Officer
 - 3.4 Division Leadership Team
 - 3.5 Bonding of Employees
 - 3.6 Review of Administrative Procedures
 - 3.7 Policy and Procedures Dissemination
- v. Board Technology Devices – discussed.
- vi. Bready SCC Meeting – discussed items for meeting.

DIRECTOR OF EDUCATION REPORT

Director of Education, *Randy Fox*, presented the non-confidential items of the Director's Report as filed.

CHIEF FINANCIAL OFFICER REPORT

Superintendent of Business, *Lonny Darroch*, presented the non-confidential items of the Chief Financial Officer's report as filed.

ACCOUNTS

Trustee *Kowalchuk* moved the Board approve payment of accounts as follows:

| | | | |
|-----|-----------|-------------------------------------|------------------------|
| 1. | May 20/11 | #00850-00853 (US Acct) | \$ 442.94 |
| 2. | May 20/11 | #DD037138-DD037203 (Direct Deposit) | 20,806.45 |
| 3. | May 20/11 | #046230-046425 | 1,314,788.78 |
| 4. | May 24/11 | #046426-046445 | 3,200.00 |
| 5. | May 30/11 | #DD037204-DD037337 (Direct Deposit) | 24,043.03 |
| 6. | May 30/11 | #046446-046536 | 155,751.73 |
| 7. | May 30/11 | #00854-00855 (US Acct) | 1,050.07 |
| 8. | May 31/11 | #DD037338-DD037353 (Direct Deposit) | 725.00 |
| 9. | May 31/11 | #046537-046541 | 2,378.34 |
| 10. | June 2/11 | #046542 | 3,266.22 |
| 11. | June 3/11 | #046543 | 1,062,623.54 |
| | | TOTAL | \$ 2,589,076.10 |

CORRESPONDENCE/OTHER

- No Correspondence

RESOLUTIONS

- 076-11/06/08 Trustee *Kowalchuk* moved the Board approve the Confidential Human Resources Staffing Report dated June 8, 2011 as presented. *Carried*
- 077-11/06/08 Trustee *Miller* moved the Board approve the following Division Administration Procedures: *Carried*
- 3.1 Administrative Structure
 - 3.2 Director of Education
 - 3.3 Assistant Director, Superintendents, Chief Financial Officer
 - 3.4 Division Leadership Team
 - 3.5 Bonding of Employees
 - 3.6 Review of Administrative Procedures
 - 3.7 Policy and Procedures Dissemination
- 078-11/06/08 Trustee Foreman moved the Board award the Kerrobert Composite School Sky Light Replacement contract to Kadam Developments in the amount of \$123,795 plus applicable fees. *Carried*

- 079-11/06/08 Trustee *Wouters* moved the Board award the Division Bus Garage and Maintenance Shop contract to Lyle V. Schell Construction Management Services Ltd. in the amount of \$3,295,832 plus applicable fees.
Carried
- 080-11/06/08 Trustee *Arsenault* moved the Board award the Division Office renovation contract to Lesmeister Construction '97 Ltd. in the amount of \$1,292,130 plus applicable fees.
Carried
- 081-11/06/08 Trustee *Link* moved the Board award the Hafford Central School Landscaping contract to Hardy Plant Nursery in the amount of \$36,833.13 plus applicable fees.
Carried
- 082-11/06/08 Trustee *Challis* moved the Board award the architectural services contract for the Kerrobert Composite School Sky Light Replacement, Division Bus Garage and Maintenance Shops and Division Office projects to RBM Architecture.
Carried
- 083-11/06/08 Trustee *Snell* moved the Board receive the Interim Financial Statements dated May 31, 2011 as presented.
Carried

ADJOURNMENT

Trustee *Miller* moved the meeting be adjourned at 8:50 p.m.

CHAIRMAN OF THE BOARD

CHIEF FINANCIAL OFFICER