



MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

Wednesday, February 14, 2018 at 4:00 p.m.

Central Office Board Room

North Battleford, SK

PRESENT

Trustees: *Pethick, Gartner, Arsenault, Heintz, Hiebert, Kowalchuk, Leask, Link, Miller, and Wouters*. Also in attendance were: Director of Education, *Brenda Vickers*; and Chief Financial Officer, *Lonny Darroch*.

CALL TO ORDER

Chairman *Pethick* called the meeting to order at 4:00 p.m.

AGENDA

Trustee *Link* moved the agenda be approved with additions.

Carried

MINUTES

Trustee *Gartner* moved the Board approve the minutes of the Regular Meeting of January 17, 2018.

Carried

DELEGATION

- i. Facilities Report – *Brian Bossaer*, Facilities Manager

BOARD ITEMS

- i. Continuous Agenda – reviewed
- ii. End of January Enrolments – reviewed
- iii. New Procedures for Approval:
 - Division Administration: 3.08 Communicating with the Media - approved
 - Business Administration: 7.09 School Generated Funds - approvedRevised Procedures for Approval:
 - School Operations: 4.19 Student Welfare – bring back to next meeting
 - School Operations: 4.37 Responsible Use – approved
 - Human Resources: 5.29 Professional Development - approved
 - Transportation: 8.05 Severe Weather – approved
- iv. National Congress on Rural Education – March 25-27, 2018 – Trustees *Kowalchuk, Leask, Hiebert & Pethick* (SSBA Rep)
- v. Spring General Assembly – April 12-13, 2018 – Trustees *Pethick, Kowalchuk, Gartner* (possibly)
- vi. Public Section Meeting – Trustee *Kowalchuk*

DIRECTOR OF EDUCATION REPORT

Director of Education, *Brenda Vickers* presented the non-confidential items of the Director's report as filed.

CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer, *Lonny Darroch* presented the non-confidential items of the Chief Financial Officer's report as filed.

Trustee *Hiebert* moved the Board move to in camera session.

Trustee *Wouters* moved the Board rise and report from in camera session.

CLOSED SESSION

- i. Confidential HR Staffing Report as of February 14, 2018 – approved
- ii. Provincial Update
- iii. Director Mid-Year Review – deferred to March 14th meeting

ACCOUNTS

Trustee *Leask* moved the Board approve payment of accounts as follows:

1.	Jan. 16/18	#PJ00178 (Online Payment)	\$ 14,564.40
2.	Jan. 19/18	#DD065632-DD065770 (Direct Deposit)	368,161.91
3.	Jan. 19/18	#079203-079298	116,338.42
4.	Jan. 19/18	#002940-002944 (US Acct)	10,173.14
5.	Jan. 24/18	#079299	189.51
6.	Jan. 30/18	#DD065771-DD065886 (Direct Deposit)	118,741.86
7.	Jan. 30/18	#079300-079364	98,649.52
8.	Jan. 30/18	#002945-002947	339.36
9.	Jan. 31/18	#PJ00179 (Online Payment)	8,155.59
10.	Jan. 31/18	#PJ00180 (Online Payment)	9,200.67
11.	Feb. 1/18	#079365	88,897.04
12.	Feb. 2/18	#PJ00181 (Online Payment)	<u>1,204,917.63</u>
			\$ 2,038,329.05

RESOLUTIONS

030-02/14/18 Trustee *Arsenault* moved the Board approve the following new and revised procedures as presented:

New Procedures:

- Division Administration: 3.08 Communicating with the Media
- Business Administration: 7.09 School Generated Funds

Revised Procedures:

- School Operations: 4.37 Responsible Use
- Human Resources: 5.29 Professional Development
- Transportation: 8.05 Severe Weather

Carried

031-02/14/18 Trustee *Kowalchuk* moved the Board accept the Quarterly Transportation Report as presented.

Carried

032-02/14/18 Trustee *Miller* moved the Board approve the Connaught Shower Unit Plan as presented.

Carried

CORRESPONDENCE

- i. *STF Bulletin* (January 17, 2018) – distributed
- ii. *Eagle Feather News* (January 2018) – distributed
- iii. *SASBO Educational Business Administrator* (Fall 2017) - distributed

ADJOURNMENT

Trustee *Pethick* moved the meeting be adjourned at 7:30 pm

CHAIRMAN OF THE BOARD

CHIEF FINANCIAL OFFICER