



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

*Wednesday, January 13, 2016 at 4:00 p.m.*

Central Office Board Room

North Battleford, SK

### PRESENT

Trustees: *Arsenault, Pethick, Foreman, Gartner, Hiebert, Kowalchuk, Link, Miller, Snell and Wouters*. Also in attendance was: Director of Education, *Randy Fox*; Chief Financial Officer, *Lonny Darroch*

### CALL TO ORDER

Chairman *Arsenault* called the meeting to order at 4:00 p.m.

### AGENDA

Trustee *Wouters* moved the agenda be approved with additions.

*Carried*

### MINUTES

Trustee *Foreman* moved the Board approve the minutes of the Regular Board Meeting of December 9, 2015.

*Carried*

### DELEGATIONS

- i. *Shannon Lessard*, Sr. Executive Assistant/Communications – Presented an update on the Student Hall of Fame (Thursday, June 9, 2016).
- ii. *Colin Westgard*, Transportation Manager; *Wanda le Roux*, Assistant Transportation Manager-Bus Drivers; *Brian Rotsey*, Assistant Transportation Manager-Fleet – Presented the Transportation Report.
- iii. *Cathy Herrick*, *Jim Shevchuk*, and *Tonya Lehman*, Superintendents of Curriculum & Instruction – Presented the Achievement Data Report.

### CLOSED SESSION

- i. Confidential Human Resources Staffing Report as of January 13, 2016 - approved

### BOARD ITEMS

- i. Continuous Agenda – reviewed
- ii. End of December Enrolments - reviewed
- iii. Communications Monthly Report – reviewed
- iv. Director Search Update

### DIRECTOR OF EDUCATION REPORT

Director of Education, *Randy Fox*, presented the non-confidential items of the Director's Report as filed.

### CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer, *Lonny Darroch*, presented the non-confidential items of the Chief Financial Officer's report as filed.

**ACCOUNTS**

Trustee *Kowalchuk* moved the Board approve payment of accounts as follows:

1.	Dec. 8/15	#072495-072503	\$ 724,370.88
2.	Dec. 8/15	#PJ00061 (Online Payment)	998,056.12
3.	Dec. 9/15	#PJ00062 (Online Payment)	1,540.08
4.	Dec. 10/15	#DD054145-DD054360 (Direct Deposit)	660,670.18
5.	Dec. 10/15	#072504-072667	214,436.58
6.	Dec. 10/15	#002665-002669 (US Acct)	8,411.26
7.	Dec. 16/15	#PJ00063 (Online Payment)	11,037.67
8.	Dec. 21/15	#DD054361-DD054597 (Direct Deposit)	909,103.26
9.	Dec. 21/15	#072668-072672	132,926.94
10.	Dec. 21/15	#002670-002675 (US Acct)	4,790.17
11.	Dec. 22/15	#072763	1,251.26
12.	Dec. 30/15	#DD054598-DD054723 (Direct Deposit)	<u>197,711.40</u>
			<b>\$ 3,864,305.80</b>

Trustee *Pethick* moved the Board move to in camera session.

Trustee *Link* moved the Board rise and report from in camera session.

**CORRESPONDENCE/OTHER**

**RESOLUTIONS**

- 027-01/13/16 Trustee *Snell* moved the Board approve the Transportation Report and the Achievement Data Report as presented. *Carried*
  
- 028-01/13/16 Trustee *Pethick* moved the Board approve the Confidential Human Resources Staffing Report as presented. *Carried*
  
- 029-01/13/16 Trustee *Hiebert* moved the Board approve the revisions to Transportation Procedure 8.01: Transportation Services including Appendix A – Roles and Appendix B – Terms of Employment. *Carried*
  
- 030-01/13/16 Trustee *Gartner* moved the Board approve the revisions to Transportation Procedure 8.09: Transportation Services and External Organizations. *Carried*

031-01/13/16 Trustee *Miller* moved the Board award the tender for roof repair at Unity Composite High School to Century Roofing & Sheet Metal Ltd. In the amount of \$548,339 (GST excluded).

*Carried*

**ADJOURNMENT**

Trustee *Arsenault* moved the meeting be adjourned at 8:05 p.m.

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**CHAIRMAN OF THE BOARD**

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**CHIEF FINANCIAL OFFICER**