



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

*Wednesday, September 14, 2011 at 4:30 p.m.*

Hafford Central School

Hafford, SK

### PRESENT

Trustees: Arsenault, Pethick, Challis, Foreman, Gartner, Kowalchuk, Snell and *Wouters*.  
Also in attendance were: Director of Education, *Randy Fox*; Chief Financial Officer, Ray Kopera.

Absent: Trustees *Link and Miller*

### CALL TO ORDER

Chairman *Arsenault* called the meeting to order at 4:30 p.m.

### AGENDA

Trustee *Gartner* moved the agenda be approved with additions.

*Carried*

### MINUTES

Trustee *Kowalchuk* moved the Board approve the minutes of the Regular Board Meeting of June 22, 2011 as circulated.

*Carried*

### BOARD ITEMS

- i. Continuous Agenda – was noted that the MLA's were to meet in June but this is to be rescheduled.
- ii. Board Policy Revisions/Review – were reviewed with a change noted to Policy 3020.
  - Policy 1040 Guiding Values and Beliefs
  - Policy 1050 Board Goals
  - Policy 1060 System Goals – Operational Plan
  - Policy 2010 Role of the Board
  - Policy 2050 Role of Committees
  - Policy 2110 Board Policy Development
  - Policy 3020 Relationships
- iii. Student Transportation Requests – were received by the Board and reviewed – requests were denied.
- iv. Letter and Budget from the Ministry of Education re: Approval of Budgeted Revenues and Expenditures for 2011-12 – was noted
- v. SSBA Email and attachments re: Advance Nomination for SSBA Executive & Award of Distinction Information – were noted
- vi. Confidential Human Resources Staffing Report – was reviewed

### DIRECTOR OF EDUCATION REPORT

Director of Education, *Randy Fox*, presented the non-confidential items of the Director's Report as filed.

### CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer, *Ray Kopera*, presented the non-confidential items of the Chief Financial Officer's report as filed.

### ACCOUNTS

Trustee *Gartner* moved the Board approve payment of accounts as follows:

1.	June 20/11	#DD037455-DD037516 (Direct Deposit)	\$ 25,174.77
2.	June 20/11	#047090-047235	373,963.31
3.	June 20/11	#00863 (US Acct)	892.69
4.	June 24/11	#047236-047237	262,234.40
5.	June 29/11	#047238-047239	1,170.00
6.	June 30/11	#DD037517-DD037625 (Direct Deposit)	46,453.89
7.	June 30/11	#047240-047414	340,651.45
8.	July 6/11	#047415	1,054,716.98
9.	July 7/11	#047416-047420	493,130.37
10.	July 8/11	#DD037626-DD037715 (Direct Deposit)	21,985.77
11.	July 11/11	#047421-047488	239,682.69
12.	July 11/11	#00864-00865 (US Acct)	792.34
13.	July 19/11	#DD037626-DD037715 (Direct Deposit)	21,985.77
14.	July 20/11	#DD037716-DD037737 (Direct Deposit)	187,810.55
15.	July 20/11	#047489-047638	358,298.51
16.	July 29/11	#DD037738-DD037749 (Direct Deposit)	11,247.46
17.	July 29/11	#047639-047752	919,447.39
18.	July 29/11	#00866-00870 (US Acct)	6,090.10
19.	Aug. 9/11	#047753-047755	57,425.66
20.	Aug. 10/11	#DD037750-DD037762 (Direct Deposit)	15,929.83
21.	Aug. 10/11	#047756-047818	264,485.00
22.	Aug. 10/11	#00871 (US Acct)	89.00
23.	Aug. 19/11	#DD037763-DD037779 (Direct Deposit)	10,817.75
24.	Aug. 19/11	#047819-047905	937,012.06
25.	Aug. 19/11	#00872-00873 (US Acct)	914.65
26.	Aug. 25/11	#047906	149.10
27.	Aug. 30/11	#DD037780-DD037798 (Direct Deposit)	10,956.97
28.	Aug. 30/11	#047907-048028	793,297.23
29.	Sept. 2/11	#048029	841,211.69
30.	Sept. 8/11	#048030-048031	67,000.00
<b>TOTAL</b>			<b>\$ 7,365,017.38</b>

### CORRESPONDENCE/OTHER

- i. Copy of the Provincial Auditor Letter re: understanding of roles and responsibilities (August 31, 2011)
- ii. 2011-12 School Year Calendar
- iii. Division Staff Contact List – was distributed
- iv. Various Scholarship Thank You Cards – were circulated
- v. STF *Bulletin* – June 15, 2011 – was distributed
- vi. SSBA *The School Trustee* – June 2011 – was distributed

### IN-CAMERA

Trustee *Kowalchuk* moved the Board move to in-camera session to discuss confidential items.

Trustee *Wouters* moved the Board rise and report from in-camera session.

### RESOLUTIONS

- 001-11/09/14 Trustee *Wouters* moved the Board note review of Policies 1010 to 3060 and approve changes to:
- Policy 1040 Guiding Values and Beliefs
  - Policy 1050 Board Goals
  - Policy 1060 System Goals – Operational Plan
  - Policy 2010 Role of the Board
  - Policy 2050 Role of Committees
  - Policy 2110 Board Policy Development
  - Policy 3020 Relationships
- Carried*
- 002-11/09/14 Trustee *Pethick* moved the Board approve the Confidential Human Resources Staffing Report for September 14, 2011.
- Carried*
- 003-11/09/14 Trustee *Challis* moved the Board commit to supporting the Public Section Theodore Litigation as proposed at \$1.50 per student for the 2011-12 school year.
- Carried*
- 004-11/09/14 Trustee *Foreman* moved the Board receive the Interim Financial Statements for June 30, 2011, July 31, 2011 and August 31, 2011 before adjustments and audit.
- Carried*
- 005-11/09/14 Trustee *Snell* moved the Board approve the request from the Town of Unity for cancellation of school taxes in the amount of \$1,059.21.
- Carried*

006-11/09/14 Trustee *Arsenault* moved the Board approve the request from the Ranger Lake Bible Camp for a 50% abatement of the 2011 property taxes on property owned and used by the camp.

*Carried*

**ADJOURNMENT**

Trustee *Pethick* moved the meeting be adjourned at 7:05 p.m.

---

**CHAIRMAN OF THE BOARD**

---

**CHIEF FINANCIAL OFFICER**