



MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

Wednesday, December 12, 2018 at 4:00 p.m.

Central Office Board Room

North Battleford, SK

PRESENT

Trustees: *Pethick, Gartner, Link, Arsenault, Kowalchuk, Miller, Leask, Heintz, Hiebert and Wouters*. Also in attendance were: Director of Education, *Brenda Vickers*; and Chief Financial Officer, *Lonny Darroch*.

CALL TO ORDER

Chairman *Pethick* called the meeting to order at 4:00 p.m.

AGENDA

Trustee *Wouters* moved the agenda be approved.

Carried

DECLARATION OF CONFLICT OF INTEREST

None.

MINUTES

Trustee *Heintz* moved the Board approve the minutes of the Regular Meeting of November 28, 2018.

Carried

DELEGATIONS

- i. Pride & Joy at Work 3.1, 3.2, 3.3 – Jim Shevchuk, Superintendent of Learning & Marie Kjargaard, HR Manager
- ii. Facilities BAU – Brian Bossaer, Facilities Manager & Brad Ferguson, Facilities Assistant Manager

BOARD ITEMS

- i. Communications Report
- ii. Continuous Agenda - reviewed
- iii. Enrolments
- iv. Procedures Changes for Approval:
 1. School Operations Procedure 4.32: School Goals

DIRECTOR OF EDUCATION REPORT

Director of Education, *Brenda Vickers* presented the non-confidential items of the Director's report as filed.

CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer, *Lonny Darroch* presented the non-confidential items of the Chief Financial Officer's report as filed.

ACCOUNTS

Trustee *Gartner* moved the Board approve payment of accounts as follows:

Nov. 26/18	#PJ00243 (Online Payment)	\$	467,133.53
Nov. 30/18	#DD069545 – DD069675 (Direct Deposit)		226,666.09

Nov. 30/18	#081499 - 081573	84,174.43
Nov. 30/18	#003039 – 003048 (US Acct)	2,097.44
Nov. 30/18	#PJ00244 (Online Payment)	<u>7,676.44</u>
		\$ 787,747.93

Trustee *Link* moved the Board move to in camera session.

Trustee *Pethick* moved the Board rise and report from in camera session.

CLOSED SESSION

- i. Confidential HR Staffing Report as of December 12, 2018.
- ii. Trustee *Hiebert*

RESOLUTIONS

030 -12/12/18 Trustee *Hiebert* moved the Board accept the Pride & Joy at Work 3.1, 3.2, 3.3 Report as presented by Jim Shevchuk, Superintendent of Learning and Marie Kjargaard, HR Manager as well as the Facilities BAU Report as presented by Brian Bossaer, Facilities Manager and Brad Ferguson, Facilities Assistant Manager.

Carried

031 -12/12/18 Trustee *Leask* moved the Board accept the Communications Report as attached by Shannon Lessard, Office Manager/Communications.

Carried

032 -12/12/18 Trustee *Miller* moved the Board approve changes to the School Operations Procedure 4.32: Schools Goals.

Carried

033 -12/12/18 Trustee *Kowalchuk* moved the Board apply to the minister for authorization to borrow \$205,814 for the capital lease on the photocopiers with the details as follows:

YEAR	CAPITAL LEASE PAYMENTS (INTEREST INCLUDED)
2018	51,453
2019	51,453
2020	51,453
2021	51,455
	205,814

Carried

034-12/12/18 Trustee *Arsenault* moved the Board renew the banking agreement with Innovation Credit Union for the period January 1, 2018 to December 31, 2020.

Carried

035 -12/12/18 Trustee *Wouters* moved the Board accept the HR Staffing & Enrolments Report as presented by *Jim Shevchuk*, Superintendent of Learning.

Carried

CORRESPONDENCE

ADJOURNMENT

Trustee *Heintz* moved the meeting be adjourned at 7:40 pm

CHAIRMAN OF THE BOARD

CHIEF FINANCIAL OFFICER