



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

*Wednesday, January 25, 2012 at 5:30 p.m.*

Central Office Board Room

North Battleford, SK

### PRESENT

Trustees: *Arsenault, Pethick, Challis, Foreman, Gartner, Kowalchuk, Link, Miller, and Snell.*  
Also in attendance were: Director of Education, *Randy Fox*; Chief Financial Officer, *Lonny Darroch*; *Brian Quinn*, Superintendent of School Operations/Curriculum & Instructions.

Absent: Trustee *Wouters*

### CALL TO ORDER

Chairman *Arsenault* called the meeting to order at 5:30 p.m.

### AGENDA

Trustee *Foreman* moved the agenda be approved with additions.

*Carried*

### MINUTES

Trustee *Gartner* moved the Board approve the minutes of the Regular Board Meeting of January 11, 2012 as circulated.

*Carried*

### DELEGATIONS

- i. *Brian Quinn*, Superintendent of School Operations/Curriculum & Instruction
  - Presented an update regarding the ongoing process to review all Administrative Procedures.
  - Presented a report on the Critical Incident Review.
- ii. *Jim Shevchuk*, Superintendent of Curriculum & Instruction  
*Donna DesRoches*, Learning Consultant – Learning Resources  
*Jason Caswell*, Technology Manager
  - Presented a Technology Report which included an update on the one to one project, need for server replacements, process of collected data from the schools, how technology affects student learning and strategic planning/visioning.

### BOARD ITEMS

- i. Continuous Agenda – no changes were noted
- ii. Service Recognition Celebration Plan – reviewed
- iii. December 2011 School Enrolments - reviewed
- iv. Approval of Policy 2040 Role of Chair and Vice Chair and Policy 2070 Monitoring Governance Performance – approved policies

- v. Battlefords Facilities Committee Meeting Update – reviewed report and discussed timeline
- vi. Personnel Issue – Ronna Pethick
- vii. Sakewew Report – Roy Challis

**DIRECTOR OF EDUCATION REPORT**

Director of Education, *Randy Fox*, presented the non-confidential items of the Director's Report as filed.

**CHIEF FINANCIAL OFFICER REPORT**

Chief Financial Officer, *Lonny Darroch*, presented the Chief Financial Officer's report as filed.

**ACCOUNTS**

Trustee *Gartner* moved the Board approve payment of accounts as follows:

|    |            |                                     |    |                        |
|----|------------|-------------------------------------|----|------------------------|
| 1. | Dec. 23/11 | #050353-050354                      | \$ | 194,038.51             |
| 2. | Dec. 23/11 | #050355                             |    | 933,849.75             |
| 3. | Jan. 4/12  | #050356                             |    | 11,037.00              |
| 4. | Jan. 10/12 | #002059-002066 (US Acct)            |    | 2,621.32               |
| 5. | Jan. 10/12 | #DD039067-DD039135 (Direct Deposit) |    | 16,624.58              |
| 6. | Jan. 10/12 | #050357-050542                      |    | 490,165.72             |
| 7. | Jan. 11/12 | #050543                             |    | 402,218.30             |
| 8. | Jan. 13/12 | #050544-050546                      |    | 480,812.90             |
|    |            | <b>TOTAL</b>                        |    | <b>\$ 2,531,368.08</b> |

**CORRESPONDENCE**

- i. Town of Hafford Thank You Letter – January 17, 2012 – was circulated
- ii. STF *Bulletin* – January 18, 2012 – were distributed

**OTHER**

- i. Funding Distribution Model – Governance, Tuition Fees, Plant Operations & Maintenance, Debt Repayment & Education Property Taxes sections were reviewed.

Trustee *Gartner* moved the meeting be extended to 9:15 p.m.

**IN-CAMERA**

Trustee *Miller* moved the Board move to in-camera session to discuss confidential items.

Trustee *Kowalchuk* moved the Board rise and report from in-camera session.

Trustee *Challis* moved the meeting be extended to 10:00 p.m.

## RESOLUTIONS

- 030-12/01/25 Trustee *Miller* moved the Board approve the Administrative Procedures Update and Critical Incident Review Report as presented by Brian Quinn, Superintendent of School Operations/Curriculum & Instruction and the Technology Report as presented by Jim Shevchuk, Superintendent of Curriculum & Instruction, Donna DesRoches, Learning Consultant – Learning Resources and Jason Caswell, Technology Manager.  
*Carried*
- 031-12/01/25 Trustee *Kowalchuk* moved the Board approve the revised Policy 2040 Role of Chair and Vice Chair and Policy 2070 Monitoring Governance Performance as presented.  
*Carried*
- 032-12/01/25 Trustee *Snell* moved the Board approve the 2012-13 School Year Calendar as presented.  
*Carried*
- 033-12/01/25 Trustee *Challis* moved the Board approve the following B1's for submission to the Ministry of Education:  
- Leoville Central School roof section replacement  
- Kerrobert Composite School section replacement  
- Hafford School roof section replacement  
- Hartley Clark School roof section replacement  
- Spiritwood High School roof sections replacement  
- North Battleford Comprehensive High School roof sections replacement  
*Carried*
- 034-12/01/25 Trustee *Pethick* moved the Board receive the Interim Financial Statement to December 31, 2011 as presented at the January 11, 2012 Regular Board Meeting.  
*Carried*
- 035-12/01/25 Trustee *Link* moved the Board approve the close-out of the appropriated reserve balances as at August 31, 2011 that were used for: Bus Garage - \$556,000.00; Hafford renovation - \$129,628.24; and retirement allowance - \$93,845.00.  
*Carried*
- 036-12/01/25 Trustee *Arsenault* moved the Board award the driver education services tender for the southern schools to Trevor's Driving School at a cost of \$298,800 for a three-year term.  
*Carried*

037-12/01/25 Trustee *Foreman* moved the Board award tenders for the purchase of two vehicles to Scott Campbell Doge at a cost of \$27,270 for the truck for the Facilities Department and \$28,283 for a 7-passenger Journey to be based at Central Office.

*Carried*

038-12/01/25 Trustee *Snell* moved the Board amend the contract of Peter Halvorsen to exclude the duties of the principal effective July 1, 2012, for reasons set out in the report of the Director of Education.

*Carried*

#### **ADJOURNMENT**

Trustee *Link* moved the meeting be adjourned at 9:50 p.m.

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**CHAIRMAN OF THE BOARD**

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**CHIEF FINANCIAL OFFICER**