



MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

Wednesday, January 16, 2019 at 4:00 p.m.

Central Office Board Room

North Battleford, SK

PRESENT

Trustees: *Pethick, Gartner, Link, Arsenault, Kowalchuk, Miller, Leask, Heintz, Hiebert and Wouters*. Also in attendance were: Director of Education, *Brenda Vickers*; and Chief Financial Officer, *Lonny Darroch*.

CALL TO ORDER

Chairman *Pethick* called the meeting to order at 4:00 p.m.

AGENDA

Trustee *Wouters* moved the agenda be approved.

Carried

DECLARATION OF CONFLICT OF INTEREST

None.

MINUTES

Trustee *Heintz* moved the Board approve the minutes of the Regular Meeting of December 12, 2018.

Carried

DELEGATIONS

- i. Innovative Operations 4.1, 4.2 & 4.3 – Ruth Weber, Superintendent of Learning, Jason Caswell, Technology Manager & Lonny Darroch, CFO
- ii. Superintendents BAU - Cathy Herrick, Tonya Lehman, Jim Shevchuk & Ruth Weber, Superintendents of Learning

BOARD ITEMS

- i. Communications Report - reviewed
- ii. Continuous Agenda - reviewed
- iii. Enrolments – reviewed
- iv. CSBA Conference
- v. Procedures Changes for Approval:
 1. Human Resources Procedure 5.16: Supervision and Evaluation of Teachers
 2. Programs and Curriculum Procedure 6.08: Purchase of Services

DIRECTOR OF EDUCATION REPORT

Director of Education, *Brenda Vickers* presented the non-confidential items of the Director's report as filed.

CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer, *Lonny Darroch* presented the non-confidential items of the Chief Financial Officer's report as filed.

ACCOUNTS

Trustee *Link* moved the Board approve payment of accounts as follows:

Dec. 3/18	#PJ00245 (Online Payment)	\$ 443,243.06
Dec. 4/18	#PJ00246 (Online Payment)	2,838.49
Dec. 10/18	#DD069676 – DD069812 (Direct Deposit)	959,199.60
Dec. 10/18	#081574 - 081633	77,694.65
Dec. 10/18	#003049 – 003050 (US Acct)	757.65
Dec. 11/18	#PJ00247 (Online Payment)	9,715.71
Dec. 11/18	#PJ00248 (Online Payment)	7,244.42
Dec. 11/18	#PJ00249 (Online Payment)	9,040.95
Dec. 12/18	#PJ00250 (Online Payment)	24,362.99
Dec. 18/18	#PJ00251 (Online Payment)	437,984.65
Dec. 20/18	#DD069813 – DD070011 (Direct Deposit)	979,127.44
Dec. 20/18	#081634 – 081720	82,098.25
Dec. 20/18	#003051 – 003054 (US Acct)	5,103.94
Dec. 21/18	#PJ00253 (Online Payment)	781.68
Dec. 21/18	#PJ00252 & PJ00254 (Online Payment)	26,228.06
Dec. 24/18	#081721 – 081733	109,812.87
Dec. 28/18	#DD070012 – DD070065 (Direct Deposit)	39,168.08
Jan. 10/18	#DD070066 – DD070195 (Direct Deposit)	1,276,956.65
Jan. 10/18	#081734 – 081803	176,907.71
Jan. 10/18	#003055 – 003060 (US Acct)	8,689.31
		\$ 4,676,956.16

Trustee *Pethick* moved the Board move to in camera session.

Trustee *Wouters* moved the Board rise and report from in camera session.

CLOSED SESSION

- i. Confidential HR Staffing Report as of January 16, 2019.
- ii. SSBA
- iii. Board Survey Results

RESOLUTIONS

036 - 01/16/19 Trustee *Hiebert* moved the Board accept the Innovative Operations 4.1, 4.2 & 4.3 Report as presented by Ruth Weber, Superintendent of Learning, Jason Caswell, Technology Manager and Lonny Darroch, CFO as well as the Superintendents BAU Report as presented by Cathy Herrick, Tonya Lehman, Jim Shevchuk and Ruth Weber, Superintendents of Learning.

Carried

037 - 01/16/19 Trustee *Leask* moved the Board authorize board member's attendance at the CBSA Congress 2019.

Carried

038 - 01/16/19 Trustee *Heintz* moved the Board accept the Confidential HR Staffing Report & Enrolments.

Carried

039 – 01/16/19 Trustee *Kowlachuk* moved the Board rescind motion 023 – 11/14/18 to purchase a 3501 Cargo van from Unity Motor Products.

Carried

040 – 01/16/19 Trustee *Arsenault* moved the Board approve to purchase a 2019 3500 extended Cargo van from Unity Motor Products for the amount of \$38,264.00 plus taxes.

Carried

041 – 01/16/19 Trustee *Gartner* moved the Board accept the interim November 30, 2018 financial statement as presented.

Carried

CORRESPONDENCE

ADJOURNMENT

Trustee *Hiebert* moved the meeting be adjourned at 8:30 pm

CHAIRMAN OF THE BOARD

CHIEF FINANCIAL OFFICER