



MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

Wednesday, November 28, 2018 at 4:00 p.m.

Central Office Board Room

North Battleford, SK

PRESENT

Trustees: *Gartner, Link, Arsenault, Kowalchuk, Miller, Leask, Heintz, Hiebert and Wouters*.
Also in attendance were: Director of Education, *Brenda Vickers*; and Chief Financial Officer, *Lonny Darroch*.

Absent: Trustee Pethick

CALL TO ORDER

Vice Chairman *Gartner* called the meeting to order at 4:04 p.m.

AGENDA

Trustee *Link* moved the agenda be approved.

Carried

DECLARATION OF CONFLICT OF INTEREST

None.

MINUTES

Trustee *Arsenault* moved the Board approve the minutes of the Organizational Meeting of November 14, 2018.

Carried

Trustee *Arsenault* moved the Board approve the minutes of the Regular Meeting of November 14, 2018.

Carried

DELEGATIONS

- i. Meaningful Relationships 2.1, 2.2, 2.3 & 2.4 – *Cathy Herrick, Ruth Weber and Tonya Lehman, Superintendents of Learning*
- ii. Communications Report – *Shannon Lessard, Office Manager/Communications*

BOARD ITEMS

- i. Continuous Agenda - reviewed
- ii. AGM - length

DIRECTOR OF EDUCATION REPORT

Director of Education, *Brenda Vickers* presented the non-confidential items of the Director's report as filed.

CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer, *Lonny Darroch* presented the non-confidential items of the Chief Financial Officer's report as filed.

ACCOUNTS

Trustee *Gartner* moved the Board approve payment of accounts as follows:

Nov. 8/18	#PJ00236 (Online Payment)	\$ 6,931.81
Nov. 8/18	#PJ00237 (Online Payment)	30,127.92
Nov. 9/18	#DD069174 – DD069398 (Direct Deposit)	1,543,882.52
Nov. 9/18	#081308 – 081419	343,796.63
Nov. 9/18	#003030 - 003036 (US Acct)	13,602.44
Nov. 19/18	#PJ00239 (Online Payment)	111.54
Nov. 20/18	#DD069399 – DD069544 (Direct Deposit)	563,099.63
Nov. 20/18	#081420 – 081498	42,202.92
Nov. 20/18	#003037 - 003038 (US Acct)	168.95
Nov. 21/18	#PJ00240 (Online Payment)	8,921.98
Nov. 21/18	#PJ00241 (Online Payment)	9,768.86
Nov. 23/18	#PJ00242 (Online Payment)	<u>249.78</u>
		\$ 2,562,864.98

Trustee *Link* moved the Board move to in camera session.

Trustee *Arsenault* moved the Board rise and report from in camera session.

CLOSED SESSION

- i. Trustee *Link*
- ii. Trustee *Hiebert*

RESOLUTIONS

- 024 -11/28/18 Trustee *Kowalchuk* moved the Board accept the Meaningful Relationships 2.1, 2.2, 2.3 & 2.4 Report as presented by Cathy Herrick, Ruth Weber and *Tonya Lehman*, Superintendents of Learning. *Carried*

- 025 -11/28/18 Trustee *Miller* moved the Board accept the Communications Report as presented by Shannon Lessard, Office Manager/Communications. *Carried*

- 026 -11/28/18 Trustee *Leask* moved the Board lobby the SSBA to condense the Annual General Meeting to two days. *Carried*

- 027 -11/28/18 Trustee *Hiebert* moved the Board approve the 2017-18 Audited Financial Statements as presented by *Lonny Darroch*, Chief Financial Officer pending minor changes made after Provincial Comptroller's Office format and review approval. *Carried*

- 028 -11/28/18 Trustee *Heintz* moved the Board approve the 2017-18 Annual Report pending minor changes made after format review and approval is received from the Ministry of Education. *Carried*

029 -11/28/18 Trustee *Leask* moved the Board approve the Letter of Representation provided to the auditors.

Carried

CORRESPONDENCE

- i. STF Bulletin, November 14, 2018

ADJOURNMENT

Trustee *Kowalchuk* moved the meeting be adjourned at 7:10 pm

CHAIRMAN OF THE BOARD

CHIEF FINANCIAL OFFICER