



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

*Wednesday, December 14, 2011 at 5:30 p.m.*

Central Office Board Room

North Battleford, SK

### PRESENT

Trustees: *Arsenault, Pethick, Challis, Foreman, Kowalchuk, Link, Snell, and Wouters*. Also in attendance were: Director of Education, *Randy Fox*; Chief Financial Officer, *Ray Kopera*.

Absent: Trustees *Gartner and Miller*.

### CALL TO ORDER

Chairman *Arsenault* called the meeting to order at 5:30 p.m.

### AGENDA

Trustee *Wouters* moved the agenda be approved with additions.

*Carried*

### MINUTES

Trustee *Foreman* moved the Board approve the minutes of the Organizational Meeting of November 23, 2011 as circulated.

*Carried*

Trustee *Kowalchuk* moved the Board approve the minutes of the Regular Board Meeting of November 23, 2011 as circulated.

*Carried*

### DELEGATIONS

- i. Shannon Lessard, Executive Assistant – Board/CEO
  - Presented information regarding the Sharepoint Site set up for Board communication.
  
- ii. Brian Bossaer, Facilities Manager  
Al Highton, Assistant Facilities Manager  
Harley Collins, Assistant Facilities Manager
  - Presented data to the Board on the facilities operations. Information included the analysis of projects for the year 2010-11, 2011-12 and up-to-date service request volume and completions.

## BOARD ITEMS

- i. Continuous Agenda – no changes were noted
- ii. Confidential Human Resources Report as of December 14, 2011 – was reviewed
- iii. Monthly Enrolments – October and November 2011 – were reviewed and a request that school projections be included in the spreadsheet.
- iv. LINC Bargaining – letter received from the LINC Bargaining Committee requesting meetings on May 7, 14 and 22, 2012. The Board Committee agreed to meetings on May 7 and 14, 2012 at this time.
- v. Rural Education Congress Registration Forms – were distributed.
- vi. Facilities Committee Meeting – Trustee *Wouters* highlighted the request for population history and a projected five year birth rate to determine enrolments. It was noted that the information can be obtained from Vital Statistics but there may be a charge (\$300 to \$500), which the Board is prepared to pay.
- vii. Trustee *Challis* thanked the Board for the nomination for the SSBA Award of Distinction and Life Membership.
- viii. Meeting Dates were set to be February 15 and 29, March 14, April 4 and 18, May 9 and 23 and June 13 and 27.

## DIRECTOR OF EDUCATION REPORT

Director of Education, *Randy Fox*, presented the non-confidential items of the Director's Report as filed.

## CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer, *Ray Kopera*, presented the non-confidential items of the Chief Financial Officer's report as filed.

## ACCOUNTS

Trustee *Wouters* moved the Board approve payment of accounts as follows:

1.	Nov. 18/11	#002025-002033 (US Acct)	\$	86,889.77
2.	Nov. 18/11	#DD038553-DD038640 (Direct Deposit)		191,238.47
3.	Nov. 18/11	#049454-049645		738,593.92
4.	Nov. 18/11	#049646		14,190.35
5.	Nov. 30/11	#DD038641-DD038759 (Direct Deposit)		37,577.77
6.	Nov. 30/11	#049647-049883		1,008,700.32
7.	Nov. 30/11	#002034-002042 (US Acct)		14,834.29
8.	Dec. 2/11	#049884		1,235,007.17
		<b>TOTAL</b>	<b>\$</b>	<b>3,327,032.06</b>

## CORRESPONDENCE

- i. STF *Bulletin* – December 14, 2011 – was distributed
- ii. Report of the Provincial Auditor – was distributed

## OTHER

- i. Funding Distribution Model – Section on Transportation was reviewed.

## RESOLUTIONS

- 020-11/12/14 Trustee *Snell* moved the Board receive the verbal report from the Facilities Department and the information distribution regarding FAME projects. *Carried*
- 021-11/12/14 Trustee *Challis* moved the Board approve the Confidential Human Resources Staffing Report for December 14, 2011. *Carried*
- 022-11/12/14 Trustee *Pethick* moved the Board submit a B-1 for facilities study regarding space availability (NBCHS) pertaining to possible grade reconfiguration in the Battlefords. *Carried*
- 023-11/12/14 Trustee *Link* moved the Board approve the request for Sask Energy Easement regarding the building projects, bus garage, maintenance shop and office additions. *Carried*
- 024-11/12/14 Trustee *Arsenault* moved the Board approve the following boundary changes:  
1. The transfer of land to the Battleford school attendance areas from the Cando School attendance areas: East ½ of 23, West ½ of 24, 14, 13, North ½ of 12, North ½ of 11, North ½ of 10 and NE ¼ of 9 – Township 40, Range 17 West of the 3<sup>rd</sup>. All of 19, 20, 21, 22, West ½ of 23, West ½ of 14, all of 15, 16, 17, 18, North ½ of 7, North ½ of 8, North ½ of 9, North ½ of 10 and the NW ¼ of 11 – Township 40, Range 16, West of the 3<sup>rd</sup>.  
2. Transfer of land to the Hafford School attendance area from the Maymont School attendance area: All of 25, 26, 27, 34, 35, 36 – Township 44, Range 12 and all of 1 and 12, Township 45, Range 11, West of the 3<sup>rd</sup>. *Carried*

## ADJOURNMENT

Trustee *Foreman* moved the meeting be adjourned at 9:00 p.m.

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CHAIRMAN OF THE BOARD

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CHIEF FINANCIAL OFFICER