



MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

Wednesday, September 12, 2018 at 4:00 p.m.

Central Office Board Room

North Battleford, SK

PRESENT

Trustees: *Gartner, Arsenault, Heintz, Hiebert, Kowalchuk, Leask, Link, Miller, Wouters and Pethick (via phone)*. Also in attendance were: Director of Education, *Brenda Vickers*; and Chief Financial Officer, *Lonny Darroch*.

CALL TO ORDER

Chairman *Gartner* called the meeting to order at 4:00 p.m.

AGENDA

Trustee *Link* moved the agenda be approved.

Carried

DECLARATION OF CONFLICT OF INTEREST

None.

MINUTES

Trustee *Arsenault* moved the Board approve the minutes of the Regular Meeting of June 13, 2018.

Carried

DELEGATIONS

- i. Poverty Presentation – Trustee *Hiebert, Tonya Lehman*, Superintendent of Learning and *Nancy Schultz*, Superintendent of Learning.
- ii. A Comparison of Calendars – Superintendent of Learning, *Jim Shevchuk*.

BOARD ITEMS

- i. MLA Presentation Planning – reviewed
- ii. Continuous Agenda – reviewed
- iii. September 6, 2018 Enrolments – reviewed
- iv. Records Disposal – approved
- v. Committee Reports and/or Agenda Items – reviewed
- vi. New Procedure for Approval– Permission for Use of Students' Work and Personal Information 4.40 – approved and, Student Consent Form 4.40A – approved
- vii. SSBA Memorandum – Submission of Bylaw Amendments & Resolutions for the 2018 AGM – reviewed
- viii. Upcoming Board Meeting Dates - reviewed

DIRECTOR OF EDUCATION REPORT

Director of Education, *Brenda Vickers* presented the non-confidential items of the Director's report as filed.

CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer, *Lonny Darroch* presented the non-confidential items of the Chief Financial Officer's report as filed.

ACCOUNTS

Trustee *Heintz* moved the Board approve payment of accounts as follows:

May 2/18	#PJ00205 (Online Payment)	\$ 9,590.61
May 17/18	#PJ00206 (Online Payment)	7,552.77
June 1/18	#PJ00197 (Online Payment)	6,476.74
June 1/18	#PJ00198 (Online Payment)	1,432.19
June 1/18	#PJ00199 (Online Payment)	24,684.79
June 1/18	#PJ00200 (Online Payment)	6,232.48
June 1/18	#PJ00201 (Online Payment)	269,827.55
June 1/18	#PJ00202 (Online Payment)	56,715.83
June 1/18	#PJ00203 (Online Payment)	684,979.02
June 1/18	#PJ00204 (Online Payment)	194,714.67
June 1/18	#PJ00207 (Online Payment)	8,951.57
June 13/18	#PJ00209 (Online Payment)	8,418.83
June 18/18	#PJ00211 (Online Payment)	540.20
June 20/18	#002970 - 002973 (US Acct)	12,952.60
June 20/18	#DD067650 – DD067797 (Direct Deposit)	634,524.89
June 20/18	#080424 - 080497	432,618.29
June 29/18	#002974 – 002978 (US Acct)	1,364.12
June 29/18	#DD067798 – DD067966(Direct Deposit)	176,070.36
June 29/18	#080498 - 080609	86,586.09
July 3/18	#PJ00208 (Online Payment)	1,340,300.35
July 3/18	#PJ00210 (Online Payment)	9,960.92
July 10/18	#DD067967 – DD068124 (Direct Deposit)	1,371,068.16
July 10/18	#080610 - 080658	50,346.21
July 20/18	#002979 – 002981 (US Acct)	6,408.55
July 20/18	#DD068125 – DD068196 (Direct Deposit)	401,114.69
July 20/18	#080659 - 080706	42,295.59
July 24/18	#PJ00212 (Online Payment)	136,681.52
July 26/18	#PJ00218 (Online Payment)	11,446.06
July 30/18	#002982 – 002983 (US Acct)	24,592.51
July 30/18	#DD068197 – DD068236 (Direct Deposit)	88,895.52
July 30/18	#080707 - 080730	66,508.72
Aug. 1/18	#PJ00213 (Online Payment)	941,877.46
Aug. 7/18	#PJ00217 (Online Payment)	9,473.04
Aug. 8/18	#PJ00214 (Online Payment)	775.09
Aug. 9/18	#PJ00215 (Online Payment)	60.00
Aug. 10/18	#002984 – 002986 (US Acct)	3,408.63
Aug 10/18	#DD068237 – DD068266 (Direct Deposit)	155,834.27
Aug 10/10	#080731 - 080756	36,331.37
Aug. 17/18	#PJ00216 (Online Payment)	752.10
Aug 20/18	#DD068267 – DD068296 (Direct Deposit)	125,086.00
Aug 20/18	#080757 - 080774	104,605.00
Aug. 23/18	#PJ00219 (Online Payment)	116,862.56

Aug 28/18	#080775	302.30
Aug.30/18	#002987 – 002989 (US Acct)	3,874.38
Aug 30/18	#DD068297 – DD068354 (Direct Deposit)	158,921.20
Aug 30/18	#080776 - 080840	<u>877,942.60</u>
		\$8,709,958.40

Trustee *Gartner* moved the Board move to in camera session.

Trustee *Link* moved the Board rise and report from in camera session.

CLOSED SESSION

- i. Confidential Human Resources Staffing Report as of September 12, 2018 – approved
- ii. Conflict of Interest – reviewed
- iii. 4.1 – Invest in Infrastructure for Safe, Secure, Sustainable and Functional Learning Environments - reviewed

RESOLUTIONS

- 001-09/12/18 Trustee *Kowalchuk* moved the Board approve the disposal of records as presented by *Shannon Lessard*, Office Manager/Communications.
Carried
- 002-09/12/18 Trustee *Miller* moved the Board approve new Procedure 4.40 – Permission for Use of Students' Work and Personal Information and 4.40 A Student Consent Form.
Carried
- 003-09/12/18 Trustee *Leask* moved the Board to award the Unity Composite High School roof replacement to Thorpe Industries Ltd. For the cost of \$838,727.10 (taxes included) and the Cut Knife High School roof replacement to Century Sheet Metal & Roofing Ltd. for the cost of \$557,814.96 (taxes included).
Carried
- 004-09/12/18 Trustee *Hiebert* moved the 18 ballots for the annual general meeting be distributed evenly among the trustees attending and Trustee *Kowalchuk* be appointed to pick up the ballots.
Carried
- 005-09/12/18 Trustee *Arsenault* moved the Board approve the Confidential Human Resources Staffing Report as of September 12, 2018.
Carried
- 006-09/12/18 Trustee *Kowalchuk* moved the Board excuse Trustee *Wouters* from attending the September 26, October 10 and October 24, 2018 regular Board Meeting.
Carried

CORRESPONDENCE

ADJOURNMENT

Trustee *Miller* moved the meeting be adjourned at 8:15 pm

CHAIRMAN OF THE BOARD

CHIEF FINANCIAL OFFICER