



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Living Sky School Division No. 202

On

Wednesday, January 15, 2020 at 4:00 p.m.

Central Office Board Room

North Battleford, SK

### PRESENT

Trustees: *Pethick, Link, Gartner, Arsenault, Kowalchuk, Leask, Hiebert, Heintz and Wouters.*  
Also in attendance were: Director of Education, *Brenda Vickers*; and Chief Financial Officer, *Lonny Darroch.*

Absent: *Trustee Miller*

### CALL TO ORDER

Chairman *Pethick* called the meeting to order at 4:00 p.m.

### AGENDA

Trustee *Wouters* moved the agenda be approved.

*Carried*

### DECLARATION OF CONFLICT OF INTEREST

None.

### MINUTES

Trustee *Heintz* moved the Board approve the minutes of the Regular Meeting of December 11, 2019.

*Carried*

Trustee *Leask* moved the Board move to in camera session.

Trustee *Hiebert* moved the Board rise and report from in camera session.

### DELEGATIONS

i. MLA Visit

#### Strategic Reports

ii. Innovative Operations 4.1, 4.2 and 4.3 – *Lonny Darroch, CFO and Ruth Weber, Superintendent of Learning*

#### BAU Reports

iii. Supervision/Curriculum – Superintendents of Learning

### BOARD ITEMS

- i. Continuous Agenda - reviewed
- ii. Communications Report – reviewed
- iii. December 31 Enrolments 2019-2020 – reviewed
- iv. Procedure change for approval  
Human Resources 5.30 – The Duty to Accommodate/Return to Work
- v. Teacher/Staff Appreciation Lunches – February – discussed

**DIRECTOR OF EDUCATION REPORT**

Director of Education, *Brenda Vickers* presented the non-confidential items of the Director's report as filed.

**CHIEF FINANCIAL OFFICER REPORT**

Chief Financial Officer, *Lonny Darroch* presented the non-confidential items of the Chief Financial Officer's report as filed.

**ACCOUNTS**

Trustee *Heintz* moved the Board approve payment of accounts as follows:

Nov 26, 2019	#PJ00325 (Online Payment)	\$	494,701.12
Dec 9, 2019	#PJ00326 (Online Payment)		437,230.97
Dec 9, 2019	#PJ00327 (Online Payment)		23,378.84
Dec 10, 2019	#DD074283 – DD074407 (Direct Deposit)		1,417,221.46
Dec 10, 2019	#083827 – 083891		51,499.54
Dec 10, 2019	#003162 - 003165 (US Acct)		1,540.03
Dec 12, 2019	#083892		236.65
Dec 20, 2019	#DD074408 – DD074567 (Direct Deposit)		509,949.11
Dec 20, 2019	#083893 – 083952		194,302.79
Dec 20, 2019	#PJ00328 (Online Payment)		443,237.64
Dec 24, 2019	#DD074568 (Direct Deposit)		2,756.14
Jan 6, 2020	#PJ00329 (Online Payment)		22,548.00
Jan 6, 2020	#PJ00330 (Online Payment)		439,374.58
		<b>\$</b>	<b>4,037,976.87</b>

Trustee *Leask* moved the Board move to in camera session.

Trustee *Kowalchuk* moved the Board rise and report from in camera session.

**CLOSED SESSION**

- i. Confidential HR Staffing Report as of January 15, 2020 – reviewed.

**RESOLUTIONS**

- 031 – 01/15/2020 Trustee *Kowalchuk* moved the Board accept the following reports as presented: Innovative Operations 4.1, 4.2 & 4.3 – *Lonny Darroch*, CFO, and *Ruth Weber*, Superintendent of Learning, and Supervision/Curriculum – Superintendents of Learning. *Carried*
- 032 - 01/15/2020 Trustee *Arsenault* moved the Board approve the changes to the Human Resources Procedure 5.30 – The Duty to Accommodate/Return to Work. *Carried*
- 033 - 01/15/2020 Trustee *Gartner* moved the Board accept the interim November 30, 2019 financial statement as presented. *Carried*
- 034 - 01/15/2020 Trustee *Link* moved the Board accept the 1<sup>st</sup> Quarter Transportation Report as presented. *Carried*

035 - 01/15/2020 Trustee *Pethick* moved the Board approve the GIP Participation Agreement as presented.

*Carried*

036 - 01/15/2020 Trustee *Wouters* moved the Board approve the changes to the Transportation and Services Procedure 8.05 – Severe Weather.

*Carried*

**ADJOURNMENT**

Trustee *Gartner* moved the meeting be adjourned at 8:55 pm.

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**CHAIRMAN OF THE BOARD**

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**CHIEF FINANCIAL OFFICER**